



Exhibitor Application & Contract



Date: _____

WE HEREBY APPLY FOR, AND AUTHORIZE YOU, to reserve exhibit space in the 2025 REALTOR® Convention of the Dakotas to be held September 10 through 12, 2025 at The Monument, 444 Mount Rushmore Rd, Rapid City, SD 57701.

UPON ACCEPTANCE of this application by the South Dakota REALTORS®, we agree to abide by the terms and conditions of this document which are made a part of this contract.

EXHIBITOR'S FIRM NAME _____

Address _____ City _____ State _____ Zip _____

Telephone _____ E-mail _____

EXHIBIT BOOTH SIZE REQUESTED:

___ Single - **\$350** (One complimentary registrations included with fee)

Name of representative who will be in attendance at convention which is to receive complimentary registration:

1. _____

___ Double - **\$600** (two complimentary registrations included with fee)

Names of representatives who will be in attendance at convention which are to receive complimentary registration

1. _____

2. _____

For each additional representative above the complimentary registrations, there is an additional registration fee of **\$115** per person. Please list names of additional representatives:

1. _____

2. _____

3. _____

4. _____



Have you previously exhibited at the REALTOR® Convention of the Dakotas? ___ YES ___ NO

Additional Requests: ___ Internet Access and/or ___ Electricity Fee: **\$50.00/each**

If No, list three (3) references; please include reference contact name and phone number.

1. _____ Phone _____

2. _____ Phone _____

3. _____ Phone _____



TERMS AND CONDITIONS

EXHIBIT HOURS SET-UP: Set-up is between 8:00 a.m. and Noon on Wednesday, September 10, 2025. Exhibits will open on Wednesday, September 10th from 3:00 p.m. to 9:00 p.m. (7:00-9:00 pm Ice breaker), Thursday, September 11th from 9:00 am – 12:00 pm and 4:00 p.m. to 6:00 p.m.

PAYMENT Booths are priced ***\$350.00 for a single and \$600.00 for a double.*** Exhibit space is not confirmed until full payment has been received by the REALTOR® Convention of the Dakotas. If payment is not received within 10 days after receipt of this contract, the space will be released to other potential exhibitors.

SPACE ASSIGNMENT: South Dakota REALTORS® is responsible for selecting and allocating space for each exhibitor. Spaces will be assigned on a first come basis.

CANCELLATION: With a written cancellation before or by close of business on July 25, 2025, the South Dakota REALTORS® will refund the exhibitor booth registration amount minus the \$40.00 administrative processing fee. After July 25, 2025, no refund of exhibitor booth and registration fees is available, and the spot will be vacated for another exhibitor. All refund requests will be processed following the convention.

INSURANCE The South Dakota REALTORS® undertakes no duty to exercise care nor assumes any responsibility for the protection and safety of the exhibitor, the exhibitor's representatives, or the property of the exhibitor or exhibitor's representatives. Any protection exercised by the South Dakota Association of REALTORS® shall be deemed purely gratuitous on its part. The exhibitor agrees to indemnify and hold South Dakota REALTORS® harmless from all such claims of any nature whatsoever concerning the exhibitor, the exhibitor's representatives, or from the property of the exhibitor or the exhibitor's representatives.

Exhibitors bear full responsibility for insuring their property. The South Dakota REALTORS® and North Dakota Association of REALTORS® WILL NOT be responsible for any lost, stolen, damaged, or missing property owned by the exhibitor.

The South Dakota REALTORS® make no representations as to its members and is not responsible for collections from its members.

THE UNDERSIGNED HEREBY AGREES TO THE ABOVE TERMS AND CONDITIONS OF THIS CONTRACT.

Authorized Signature

Date

Disclaimer: The South Dakota REALTORS® allows exhibitors to display their products and services solely as a service to the members of the South Dakota REALTORS®. The South Dakota REALTORS® makes no representations as to these exhibitors and does not endorse any of their products or services. The South Dakota REALTORS® encourages its members to use their own sound business judgment in dealing with the exhibitors.

____ Enclosed is my check, made payable to: **Convention of the Dakotas**

Mail to: **SOUTH DAKOTA REALTORS®, P.O. Box 1175, Pierre, SD 57501**

____ Charge my credit card: Visa MasterCard Discover VC code _____

Account #: _____ - _____ - _____ - _____ Expiration Date: _____

Authorized Signature: _____